



# Stars Are Shining at WIC with Excellent Opportunities



## A position with the Women, Infants, and Children Supplemental Nutrition Branch offers:

The opportunity to enhance your skills.

A history of preparing staff for promotional opportunities.

Free parking and a nice office facility.

The satisfaction of being part of a program that provides nutrition services to families with young children.

All positions are 100% federally funded.

### Class Title: PUBLIC HEALTH NUTRITION CONSULTANT II

**Tenure:** Permanent

**Time Base:** Full Time

**Unit:** Local Agency Support

**Section:** Local Agency Support

**Location:** **Position Number:** 804-999-2162-901 (2 Positions available)

**Salary:** \$4,194.00 - \$5,243.00

**Duties:** General direction is received under the Chief, Local Agency Support Unit III (LASU III), Local Agency Support Section (LASS). The Public Health Nutrition Consultant II (PHNC II) is responsible for leading various projects and providing training, consultation and technical assistance to WIC local agencies in assigned regions. The PHNC II reviews and approves WIC local agencies corrective action plans and the Nutrition Services Plan, approves the methodology of WIC local agency nutrition assistant training programs, approves the justifications for therapeutic nutrition formulas, and conducts periodic program evaluations. Independently assesses 78 WIC sites and identifies in writing deficiencies in program compliance identified on annual site visits, ISIS record reviews, and as a result of biannual program audits. Independently consults with 19 WIC local agency directors to assist them in the development of written corrective action plans (CAP) to ensure nutrition services are in accordance with the United States Department of Agriculture (USDA) regulations. Conducts ongoing technical assistance visits in the Sierra Cascade and Central Valley regions to evaluate the implementation of all nutrition components of the CAP such as high risk participant screening protocols; blood work documentation; therapeutic formula screening and justification; lesson plans for nutrition classes; and breastfeeding promotion and education. Represents the WIC Program on monthly interagency committees, such as the food assistance committee; food stamp outreach committee and the food assistance policy action team to recommend ways programs can achieve their participation and educational goals. Independently conducts a learning needs assessment and prepares curricula and materials for workshops, regional trainings and staff in-services on nutrition topics such as nutrient needs during pregnancy and lactation; food preparation for toddlers; and pediatric food allergies. Independently leads various statewide projects and workgroups (i.e., revitalizing nutrition services; revisions to sections of the Nutrition Services Plan, smoking cessation project proposals; and WIC Branch leadership awards) and completes work plans, status reports and project summaries.

### Who May Apply:

Applications will be accepted from persons with transfer or list eligibility. To be eligible for this position you must have a Master's Degree and a Registered Dietician certificate. If you are interested in testing for the Public Health Nutrition Consultant positions, please contact Trisha Lawson at (916) 928-8780.

**Note:** Applications will be reviewed and only the most qualified candidates will be interviewed. The State Personnel Board's State Restriction of Appointment (SROA) lists will take precedence.

### How to Apply:

Leslie Kaye  
WIC Supplemental Nutrition Branch  
Department of Health Services  
3901 Lennane Drive  
Sacramento, CA 95834  
(916) 928-8746



**Final Filing Date:** Until Filled